

**Commonwealth of Massachusetts
Department of Telecommunications and Energy
Fitchburg Gas and Electric Light Company
Docket No. D.T.E. 02-24/25
Responses to the Attorney General's Fifth Set of Information Requests**

Request No. AG-5-20 (Gas)

Please provide an itemized list of all food, beverage, entertainment, and travel costs included in UNITIL's operations and maintenance expenses in the years 2000 and 2001 of \$500 or more. Please also provide for each item, the date, location, number of employees attending, number of non-employees attending, and the nature of the event.

Response:

Please see Attachment AG-5-20 (Gas).

Person Responsible: Mark H. Collin

Unitil Food, Beverage, Entertainment & Travel Costs**2001**

Date	Cost	Vendor	Event	Location	Empl.	Non-Empl.
10/11/01	3,146.71	Abenaki Country Club	Board of Directors Planning Meeting	Rye, NH	11	7
9/27/01	659.04	Anthony Baratta	Board of Directors Planning Meeting	Rye, NH	8	12
9/26/01	1,683.00	Inn of Hampton	Directors' Strategic Planning Meeting	Hampton, NH	0	5
9/16/01	741.10	Seneca Hotel	Chartered Industrial Gas Course	Chicago, IL	1	0
8/12/01	741.10	Seneca Hotel	Registered Commercial Gas Session	Chicago, IL	1	0
7/31/01	518.97	Inn of Hampton	Team Development Meeting	Hampton, NH	8	1
6/23/01	540.00	Wilson Bus	Employee Outing	Boston, MA	10	19
6/12/01	646.32	Donna Turban	Payroll Conference	Mystic, CT	1	0
6/5/01	622.00	Exeter Travel	Meeting with FERC	Washington, DC	1	0
6/1/01	550.00	Electric Council of NE	Understanding Telecommunication Seminar	Sturbridge, MA	2	0
4/30/01	500.00	Don Cote	Western Protective Conference	Atlanta, GA	1	0
4/27/01	2,260.00	Dinneen Bus Company	Employee Outing	Boston, MA	19	52
4/19/01	1,375.77	Galley Hatch Catering	Annual Meeting	Hampton, NH	20	80
4/3/01	600.00	Advanced Control Systems	Database Courses	Merrimack, NH	3	0
3/29/01	633.00	Exeter Travel	Globalcon Conference	Philadelphia, PA	1	0
3/25/01	2,000.00	Advanced Control Systems	System Admin Course (Engineering)	Norcross, GA	1	0
3/17/01	3,331.37	Exeter Inn	BOD Retirement Dinner	Exeter, NH	7	15
3/15/01	533.52	Galley Hatch Catering	Board Meeting	Hampton, NH	6	9
3/12/01	645.70	Inn of Hampton	Technology Team Meeting	Hampton, NH	12	0
3/5/01	1,200.00	Milsoft Integrated Solutions	Onsite software training (lodging only)	Hampton, NH	0	1
3/4/01	1,129.91	Hotel Royal Plaza	Benefit Training Seminar	Lake Buena Vista, FL	1	0
2/28/01	572.40	Galley Hatch Catering	New Employee Orientation	Hampton, NH	26	0
2/27/01	528.00	Exeter Travel	Meeting with Excess Liability Insurance Agent	Newark, NJ	1	0
2/20/01	924.50	United Airlines	Strategic Planning	Denver, CO	1	0
1/16/01	978.00	Exeter Travel	Nations Energy Meeting	Houston, TX	2	0
1/5/01	502.30	Galley Hatch Catering	Refreshments for Kitchen	Hampton, NH	n/a	n/a
1/5/01	1,050.78	Peter Soboslai	EDI Mapping Training	Dublin, OH	1	0
1/4/01	554.80	Galley Hatch Catering	Refreshments for Kitchen	Hampton, NH	n/a	n/a
TOTAL	\$ 29,168.29					

**Unitil Food, Beverage, Entertainment & Travel Costs
2000**

Date	Cost	Vendor	Event	Location	Empl.	Non-Empl.
12/8/00	\$ 1,116.72	Galley Hatch Catering	MV90 Training	Hampton, NH	15	0
12/5/00	537.76	Carroll, Cindy	Training Seminar	New Orleans, LA	1	0
12/1/00	5,337.56	Best Western	USC Holiday Party	Fitchburg, MA	98	67
11/20/00	528.00	Exeter Travel	PSEG Meeting	Newark, NJ	1	0
10/4/00	50,950.99	Fitchburg Royal Plaza	Focus Employee Training	Fitchburg, MA	83	2
10/4/00	1,262.00	Focused Change International	Focus Employee Training Instructor Travel	Fitchburg, MA	0	2
9/28/00	748.00	Exeter Travel	Guest Speaker for Planning Meeting	Hampton, NH	0	1
9/10/00	659.37	Prabhakar, Dileep	Product Modeling Software Training	Atlanta, GA	1	0
9/10/00	565.00	Exeter Travel	Product Modeling Software Training	Atlanta, GA	1	0
8/28/00	1,237.08	Inn of Hampton	Work Mgmt. Assessment for DOCs	Hampton, NH	20	0
8/4/00	1,465.25	Paul's Catering Service	Unitil Summer Outing	Hampton, NH	162	0
6/7/00	626.20	Best Western	Power Technologies Meeting	Chicago, IL	1	0
6/5/00	770.00	Exeter Travel	Gentry Software Training (Engineering)	Ft. Collins, CO	1	0
5/1/00	562.74	Courtyard Marriott	Georgia Tech Relay Conference	Atlanta, GA	1	0
5/22/00	1,079.95	Fleet Bank	Family Task Force Dinner	New York, NY	5	7
5/22/00	1,680.00	Exeter Travel	Business Development Meeting	New York, NY	5	0
5/21/00	660.86	Baratta, Tony	Business Development Meeting	New York, NY	1	0
5/21/00	695.49	Collin, Mark	Business Development Meeting	New York, NY	1	0
5/21/00	671.67	Fleet Bank	Business Development Meeting	New York, NY	1	0
5/12/00	500.00	Best Western	USC Holiday Party - DEPOSIT	Fitchburg, MA	98	67
5/5/00	2,000.00	Paul's Catering Service	Unitil Summer Outing - deposit	Hampton, NH	162	0
5/1/00	1,121.60	Bonazoli, John	Georgia Tech Relay Conference (Engineering)	Atlanta, GA	1	0
4/11/00	1,295.50	Exeter Travel	Interview COO Candidate for Enemetrix	Chicago, IL	1	0
3/15/00	3,271.57	Exeter Inn	BOD Retirement Dinner	Exeter, NH	7	14
3/9/00	570.50	Gatherum, Tom	AEGIS Meeting (Insurance)	Washington, DC	1	0
2/20/00	1,709.71	Seneca Hotel	Gas Marketing Course	Chicago, IL	1	0
2/11/00	712.38	Seneca Hotel	Gas Distribution Operation Course	Chicago, IL	1	0
2/1/00	500.04	Food with a Flair	Employee Orientation	Hampton, NH	30	0
1/27/00	734.08	Food with a Flair	Y2K Project Completion Lunch	Hampton, NH	26	0
1/18/00	843.48	Food with a Flair	Executive Committee Meeting	Hampton, NH	5	4
1/7/00	2,768.48	Food with a Flair	Board Planning Meeting	Hampton, NH	8	12
1/5/00	600.48	Kibler, Bill	Sales meetings	Chicago, IL	1	0
Total	\$ 37,782.46					